



# **PROSPECTUS 2021-22**

**UNIVERSITY OF SUFISM AND MODERN SCIENCES  
BHITSHAH, SINDH, PAKISTAN**

## ACT

The University of Sufism and Modern Sciences (USMS) Bhitshah Act 2011 was passed by the Provincial Assembly of Sindh on 22 July 2011, approved by the Governor of Sindh on 31 October 2011, titled as “Sindh Act No. XXVIII of 2011”.

## VISION

Synthesize scientific knowledge with traditional wisdom to resolve complex modern-day issues.

## MISSION

Conjoin Sufism with modern education to promote and practice harmony, peace, and tolerance for personal and social transformation

## VALUES

To achieve the mission, we adhere to the following core values:

### *Excellence*

Strive for academic excellence across different fields of intellectual/educational endeavors.

### *Integration*

Promote research and leadership in the indigenous epistemology to mainstream traditional knowledge.

### *Leadership*

Develop the leadership acumen of a future generations to better resolve challenges of a globalized society

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## ABOUT THE PROSPECTUS

This Prospectus 2021-2022 covers all programs offered at the University of Sufism and Modern Sciences, Bhitshah. It comprises all the necessary information that you need to seek admission as a fresh candidate in the University to pursue Undergraduate (Bachelor) studies. It covers information about the choice of the programs available keeping in the view the group of subjects studied at the H.S.C. level and your preference based on your past performance. The University offers bachelor's Degree programs in various disciplines relating to emerging sciences that promise better career opportunities. Exercise your choice with due care; while filling the Application Form the subject in which you are most interested, be numbered at Serial No.1 among the choice of subjects that you tick in the application form.

This Prospectus will serve as a compendium throughout your stay at the University providing you details of curricula and courses for the degree program you join, as well as the Regulation for Registration in these programs. As you will have noted from the advertisement, the pre-requisite for enrolment is 4-yr BS degree in the relevant discipline with good second division or equivalent score, University conducted pre-Admission test. Please note that educational policies and procedures are continually reviewed and changed in keeping with the educational mission of the University. Consequently, this document cannot be considered as binding. All course outline and programs listed are subject to revision / approval by the Academic Council of the University.

It is hoped that the Prospectus 2021-2022 will serve as a useful guide in planning out your academic journey and hope each of you have a well learning experience here at USMS Bhitshah.



## ABOUT THE UNIVERSITY

The University of Sufism and Modern Sciences (USMS) is situated in Bhitshah, Matiari District, home to a Shrine of the Sufi Saint Hazrat Shah Abdul Latif Bhittai. The university was the dream and vision of our Former President Mr. Asif Ali Zardari who wanted to provide quality higher education to the people of rural areas of Sindh at their doorsteps. The Charter of the University of Sufism and Modern Sciences was approved on 21st November 2011 and was initially established as a campus of University of Sindh, Jamshoro. Now, the University is itself an independent and Prof. Dr. Parveen Munshi has been appointed as the 1st Vice Chancellor of the University of Sufism and Modern Sciences, Bhitshah.

The Higher Education Commission, Islamabad grants NOC for admission to the University of Sufism and Modern Sciences, Bhitshah on Thursday 22-05-2019. The officials of the HEC Inspection team visited the university on 27 April 2019 to inspect the educational, administrative and physical infrastructure of the University, in which they found university fulfilling criteria for accreditation. The Inspection team officials were recommended for admissions grant what HEC has approved and granted Non-Objection Certificate (NOC) for undergraduate programs in Business Administration, Commerce, Computer Science, Information Technology and Education.

The USMS is the institution of higher education whose mission is to create a transformative educational environment for attracting and retaining diverse national talent; creating a collaborative environment where research, creativity, innovation, tolerance, harmony and humanity can flourish.

The vision of the USMS is to solve the greatest challenges of present times by accelerating progress in the disciplines of Sufism and Modern Sciences, empowering students to fulfill their academic and professional passions, strengthening support for a dynamic faculty dedicated to teaching and research, creating innovative connections among education, culture, human values, serving the community and nation by imparting the education of Sufi Saints which focuses on tolerance, harmony, love and brotherhood.





## VICE CHANCELLOR'S MESSAGE



Welcome and thank you for having chosen University of Sufism and Modern Sciences (USMS) Bhitshah as your home away from home. We further extend our gratitude to parents and guardians for having entrusted us with the education of their children and wards. the University of Sufism and Modern Sciences (USMS) Bhitshah for your academic pursuits. It is a matter of immense pleasure for me to be a part of the USMS, Bhitshah family as its founding and pioneer Vice Chancellor. It is one of the nation's leading public research universities. University of Sufism and Modern Sciences (USMS) Bhitshah is the premier seat of learning and knowledge, known for its research and excellence in teaching. The University has highly qualified faculty that produce quality research and publications in quality research journals. Our students valued for their knowledge and ability to conduct meaningful research. At USMS, Bhitshah we are staunch believers in imparting knowledge, innovation, entrepreneurship, skills and values of critical thinking and creativity to our students.

Further, the university is equipped with modernized system of Information Communication Technology (ICT) that provides an e- learning and e-connect environment, along with blended learning system as well as virtual class rooms. We offer a wide variety of Technology, Sciences and Humanities programs including Business Administration, Commerce, Information Technology, Computer Sciences, Education and Sufism.

The university is situated in a serene environment. The serenity along with a complex structure of curricular, co-curricular and extra-curricular activities will shape your physical, mental and intellectual growth. Our Undergraduates are smart, collaborative and entrepreneurial. We give our students opportunities to develop a global mindset through our partnerships with universities and organizations in the surroundings.

To conclude, on behalf of the members of the management, faculty and staff as well as on my own behalf, I would like to assure you once again that we are always ready to extend all sorts of support and cooperation to help you to pursue your objectives of life under the varied social, cultural and economic environment.

**Prof. Dr. Parveen Munshi**

Vice Chancellor

University of Sufism and Modern Sciences Bhitshah

## AUTHORITIES OF THE UNIVERSITY

The Senate	The Syndicate
The Academic Council	The Boards of Faculties
The Boards of Studies	The Selection Board
The Affiliation Committee	The Discipline Committee
The Finance and Planning Committee	The Advanced Studies and Research Board



## ADMINISTRATION

Honorable Vice Chancellor Prof. Dr. Parveen Munshi	Telephone: 022-2762240 Email: <a href="mailto:vc@usms.edu.pk">vc@usms.edu.pk</a>
Registrar Dr. Syed Farman Ali Shah	Telephone: 022-2762415 Email: <a href="mailto:registrar@usms.edu.pk">registrar@usms.edu.pk</a>
Director Finance Prof. Dr. Hakim Ali Mahesar	Telephone: 022-2762234 Email: <a href="mailto:df@usms.edu.pk">df@usms.edu.pk</a>
Admission Officer Mr. Muhammad Bux Talpur	Telephone: 03003049579 Email: <a href="mailto:admission@usms.edu.pk">admission@usms.edu.pk</a>
Examination Officer Mr. Sikandar Ali Soomro	Telephone: 03453720759 Email: <a href="mailto:s.sikandarali@usms.edu.pk">s.sikandarali@usms.edu.pk</a>
In-charge IT Services Mr. Anees Muhammad Jamali	Telephone: 0334-2642477 Email: <a href="mailto:aneesjamali@usms.edu.pk">aneesjamali@usms.edu.pk</a>
Campus Administrator Mr. Syed Wasif Shah Kazmi	Telephone: 0344-3066852 Email: <a href="mailto:syed.wasif@usms.edu.pk">syed.wasif@usms.edu.pk</a>
In-charge ORIC Dr. Muhammad Shoiab Khan	Telephone: 0334-1369578 Email: <a href="mailto:oric@usms.edu.pk">oric@usms.edu.pk</a>
In-charge Quality Enhancement Cell Dr. Sajid Hussain Mirbahar	Telephone: 0345-3597635 Email: <a href="mailto:dir.qec@usms.edu.pk">dir.qec@usms.edu.pk</a>
Students Financial Aid Officer Mr. Abdul Naeem Baloch	Telephone: 0302-3699110 Email: <a href="mailto:b.naeem@usms.edu.pk">b.naeem@usms.edu.pk</a>

# DEPARTMENT OF BUSINESS ADMINISTRATION

## *Introduction*

Department of Business Administration is offering the Bachelor of Business Administration (BBA) full time 4-years degree program, which comprises of 8-semester as per curriculum of HEC.

## *Vision*

The Department of Business Administration aims to be one of the leading institutions, nationally and internationally, for learning, research, innovation and adding value to society.

## *Mission*

The Department of Business Administration shows commitment to cater the needs of business community and government through providing both teachers and students with learning environment equipped with updated technology and pedagogy. This department aims to foster the ability to think critically through experiential learning, inquiry-based learning and case teaching across several dimensions. Aiming to prepare for the challenges of inclusive growth and sustainability. It advocates the development of future leaders to meet the economic challenges originating from the evolving local and global paradigms.





## Courses of BBA

### *First Year Semester-I*

S. No.	Course Title	Credit Hours	Code
1.	Freshman English I	3	BUS -301
2.	Sindhi/Arabic/Chinese etc I	3	BUS-302
3.	Introduction to Computing	3	BUS-303
4.	Introduction to Business	3	BUS-304
5.	Pakistan Studies	3	BUS-305
6.	Islamic Studies	3	BUS-306
	<b>Total C.H</b>	<b>18</b>	

### *First Year, Semester-II*

S. No.	Course Title	Credit Hours	Code
1.	Freshman English II	3	BUS-311
2.	Sindhi/Arabic/Chinese etc II	3	BUS-312
3.	Microeconomics	3	BUS-313
4.	Business Mathematics	3	BUS-314
5.	Human Psychology	3	BUS-315
6.	Introduction to Management	3	BUS-316
	<b>Total C.H</b>	<b>18</b>	

### *Second Year, Semester-III*

S. No.	Course Title	Credit Hours	Code
1.	Oral Communication	3	BUS-401
2.	Business Statistics	3	BUS-402
3.	Macro Economics	3	BUS-403
4.	Financial Accounting-I	3	BUS-404
5.	Introduction to HRM	3	BUS-405
6.	Sociology	3	BUS-406
	<b>Total C.H</b>	<b>18</b>	

### *Second Year, Semester-IV*

S. No.	Course Title	Credit Hours	Code
1.	Business Communication	3	BUS-411
2.	Principles of Marketing	3	BUS-412
3.	Environmental Management	3	BUS-413
4.	Financial Accounting II	3	BUS-414
5.	Pakistan Economics	3	BUS-415
6.	Business Finance	3	BUS-416
	<b>Total C.H</b>	<b>18</b>	

## Courses of BBA

### Third Year, Semester-V

S. No.	Course Title	Credit Hours	Code
1.	Cost Accounting	3	BUS-501
2.	Marketing Management	3	BUS-502
3.	Logic	3	BUS-503
4.	Financial Management	3	BUS-504
5.	Business Law	3	BUS-505
6.	Specialization I	3	BUS-ELE 506
	<b>Total C.H</b>	<b>18</b>	

### Third Year, Semester-VI

S. No.	Course Title	Credit Hours	Code
1.	Business Ethics	3	BUS-511
2.	Organizational Behaviour	3	BUS-512
3.	Consumer Behaviour	3	BUS-513
4.	MIS	3	BUS-514
5.	Specialization II	3	BUS-EIE-515
	<b>Total C.H</b>	<b>15</b>	

### Fourth Year, Semester-VII

S. No.	Course Title	Credit Hours	Code
1.	Business Research & Report Writing	3	BUS-601
2.	Operations Management	3	BUS-602
3.	Entrepreneurship	3	BUS-603
4.	Business Internship (Thesis & Viva Voce)	3	BUS-604
5.	Specialization III	3	BUS-ELE 605
	<b>Total C.H</b>	<b>15</b>	

### Fourth Year, Semester-VIII

S. No.	Course Title	Credit Hours	Code
1.	Project / Two elective courses	6	BUS-611
2.	Business Policy	3	BUS-612
3.	International Business Management	3	BUS-613
4.	Specialization IV	3	BUS-ELE 614
	<b>Total C.H</b>	<b>15</b>	

# DEPARTMENT OF COMMERCE

## *Introduction*

University of Sufism and Modern science Bhitshah is providing BS Commerce degree program for students with diverse educational backgrounds (humanities, science, arts and commerce) who want to start their career in the field of commerce and business. The scheme of studies is designed to meet the dynamic market demands keeping in view the area need and current market demands in the field of commerce and business by providing students opportunity to gain knowledge and skills relevant to the field. The program is flexible in terms of offering specializations in Accounting & Finance, Marketing and Human Resource Management. The program is aimed to enable students to build and maintain balance between the targets of economic success and the limitations of increasing social and environmental responsibility.

## *Vision*

To be the center of studies in commerce and management, also to train the students with required level of competency which will help to face the challenges in both domestic and global market

## *Mission*

The mission of the Commerce Department is to inspire and empower students to become innovative leaders, managers, accountants and entrepreneurs and contribute to the success of organizations and betterment of society.





## Courses of BS Commerce

### *First Year, Semester-I*

S. No.	Course Title	Credit Hours	Code
1.	Introduction to Business	3	COM-301
2.	Microeconomics	3	COM-302
3.	Business Mathematics	3	COM-303
4.	Functional English	3	COM-304
5.	Islamic Studies/Ethics	2	COM-305
6.	Principles of Accounting	3	COM-306
	<b>Total C.H</b>	<b>17</b>	

### *First Year, Semester-II*

S. No.	Course Title	Credit Hours	Code
1.	Business Statistics	3	COM-311
2.	Macro Economics	3	COM-312
3.	Computer Application in Business	3	COM-313
4.	Pakistan Studies	2	COM-314
5.	Financial Accounting	3	COM-315
6.	Business Communication	3	COM-316
	<b>Total C.H</b>	<b>17</b>	

### *Second Year, Semester-III*

S. No.	Course Title	Credit Hours	Code
1.	Business Law	3	COM-401
2.	Technical Writing and Presentation skills	3	COM-402
3.	Introduction to Business Finance	3	COM-403
4.	Advanced Accounting-I	3	COM-404
5.	Economic issues of Pakistan	3	COM-405
6.	Organization Behavior	3	COM-406
	<b>Total C.H</b>	<b>18</b>	

### *Second Year, Semester-IV*

S. No.	Course Title	Credit Hours	Code
1.	Introduction to Sociology	3	COM-411
2.	English-IV / Information Technology in Business	3	COM-412
3.	Inferential Statistics	3	COM-413
4.	Cost Accounting	3	COM-414
5.	Advanced Accounting-II	3	COM-415
6.	Principles of Management	3	COM-416
	<b>Total C.H</b>	<b>18</b>	

## Courses of BS Commerce

### *Third Year, Semester-V*

S. No.	Course Title	Credit Hours	Code
1.	Business Research Methods	3	COM-501
2.	Managerial Economics	3	COM-502
3.	Financial Management	3	COM-503
4.	Principles of Marketing	3	COM-504
5.	Corporate Social Responsibility (CSR)	3	COM-505
6.	Leadership and Community	3	COM-506
<b>Total C.H</b>		<b>18</b>	

### *Third Year Semester-VI*

S. No.	Course Title	Credit Hours	Code
1.	Logic and Critical Thinking	3	COM-511
2.	Principles of Auditing	3	COM-512
3.	Human Resource Management	3	COM-513
4.	Managerial Accounting	3	COM-514
5.	Entrepreneurship and SMEs	3	COM-515
6.	Corporate Finance	3	COM-516
<b>Total C.H</b>		<b>18</b>	

### *Fourth Year, Semester-VII*

S. No.	Course Title	Credit Hours	Code
1.	Strategic Management	3	COM-601
2.	Business Taxation	3	COM-602
3.	E-commerce	3	COM-603
4.	Elective-I	3	COM-604
5.	Elective-II	3	COM-605
<b>Total C.H</b>		<b>15</b>	

### *Fourth Year, Semester-VIII*

S. No.	Course Title	Credit Hours	Code
1.	Corporate Governance	3	COM-611
2.	Elective-III	3	COM-612
3.	Elective-IV	3	COM-613
4.	Internship and viva voce along with a course /Research Project and Viva Voce	6	COM-614 / COM-615
<b>Total C.H</b>		<b>15</b>	

# DEPARTMENT OF INFORMATION TECHNOLOGY

## *Introduction*

The Department of Information Technology (IT) at USMS has been established with the aim to provide high quality education, which will result in producing IT. The Department is keen to keep up with the rapid changes and latest advancements in the IT domain. Accordingly, the faculty exerts continuous efforts for the development of its learning, teaching, research and curriculum resources aligned with Higher Education Commission (HEC). Our academic staff members are committed not only to deliver technical knowledge but also transfer social skills to enable students to explore potential of the society.

## *Vision*

Our vision is to build an environment where all students, staff and community have easy access to technology resources and information, and to provide an infrastructure that supports the goals. Further, the students will be exposed to the current trends in Information Technology which will enable them to become leaders in the IT field.

## *Mission*

The mission of the Information Technology Department is to teach liberally educated, articulated and skilled computer scientist for leadership and professional careers. It promotes creativity and teamwork in a student-oriented learning environment. The Department strive for excellence in creating, applying, and imparting knowledge in Information Technology through comprehensive educational programs and research base teaching and expect our graduates to provide service to professional societies, community and nation.



## Courses of BS IT

### *First Year, Semester-I*

S. No.	Course Title	Credit Hours	Code
1.	Introduction to ICT	2+1	IT-301
2.	Programming Fundamentals	3+1	IT-302
3.	English Composition & Comprehensive	3	HU-301
4.	Pakistan Studies	2	HU-302
5.	Calculus and Analytical Geometry	3	MTH-301
6.	Islamic studies/Ethics	2	HU-303
	<b>Total C.H</b>	<b>17</b>	

### *First Year, Semester-II*

S. No.	Course Title	Credit Hours	Code
1.	Object Oriented Programming	3+1	IT-351
2.	Communication & Presentation Skills	3	HU 351
3.	Digital Logic Design	3+1	IT-352
4.	Linear Algebra	3	MTH-351
5.	Applied Physics	3	MTH – 352
	<b>Total C.H</b>	<b>17</b>	

### *Second Year, Semester-III*

S. No.	Course Title	Credit Hours	Code
1.	Data Structures & Algorithms	3+1	IT-401
2.	Professional Practices	3	HU-401
3.	Discrete Structures	3	IT-402
4.	Microprocessor and Interfacing Techniques	2+1	IT-403
5.	Computer Communication and Networks	3+1	IT-404
	<b>Total C.H</b>	<b>17</b>	

### *Second Year, Semester-IV*

S. No.	Course Title	Credit Hours	Code
1.	Operating Systems	3+1	IT-451
2.	Database Systems	3+1	IT-452
3.	Probability and Statistics	3	MTH-451
4.	IT Project Management	3	IT-454
5.	Python Programming Language	2+1	IT-455
	<b>Total C.H</b>	<b>17</b>	

## Courses of BS IT

### Third Year, Semester-V

S. No.	Course Title	Credit Hours	Code
1.	Web Technologies	3+1	IT-501
2.	System and Network Administration	3+1	IT-502
3.	Software Engineering	3	IT-503
4.	Modeling and Simulation	3	IT-504
5.	Routing Concepts	3+1	IT-505
	<b>Total C.H</b>	<b>18</b>	

### Third Year, Semester-VI

S. No.	Course Title	Credit Hours	Code
1.	Wireless Networks	3	IT-551
2.	Human Computer Interaction	3+1	IT-552
3.	Operation Research	3	IT-553
4.	IT Infrastructure	3	IT-554
5.	Human Resource Management	3	IT-555
	<b>Total C.H</b>	<b>16</b>	

### Third Year, Semester-VII

S. No.	Course Title	Credit Hours	Code
1.	FYP-I	3	IT-601
2.	Artificial Intelligence	3+1	IT-602
3.	Mobile Application Development	2+1	IT-603
4.	Data Science	3	IT-604
5.	Theory of Automata	3+1	IT-605
	<b>Total C.H</b>	<b>17</b>	

### Third Year, Semester-VIII

S. No.	Course Title	Credit Hours	Code
1.	FYP-II	3	IT-651
2.	Internet of Things	3	IT-652
3.	Computer Vision	3	IT-653
4.	Information Security	3	IT-654
5.	Digital Image Processing	2+1	IT- 655
	<b>Total C.H</b>	<b>15</b>	

Note: After the end of VI Semester, it is mandatory for Information Technology undergraduate students to register for a summer internship. The university shall award a certificate of internship when the student graduates.

# DEPARTMENT OF COMPUTER SCIENCE

## *Introduction*

The Computer Science Department is a vibrant, rapidly growing department and a rising star in innovative research, education and industrial interaction. Keeping in view strong practical component in the computer science education, work integrated learning is taken as the basic theme over which the Department erects all its programs. Being an integral part of our daily life, computer technology has an increasing demand for highly skilled professionals to keep up pace with its rampant growth and innovation.

## *Vision*

To build best graduate and professional students with modern expertise in the field of computer supplemented with practical orientation to face the challenges of the modern era and technology.

## *Mission*

The mission of computer science is to transfer world class education to students, providing fundamental principles and innovative technologies within the core areas of computer science, its relevant area, establish and maintain an effective operational environment, deliver quality, prompt cost effective and reliable technology services to the society as well as compliment the local and global economic goals.





## Courses of BS CS

### *First Year, Semester-I*

S. No.	Course Title	Credit Hours	Code
1.	Programming Fundamentals	3+1	CS-301
2.	Pakistan Studies	2	PS-351
3.	Calculus and Analytical Geometry	3	MTH-301
4.	Introduction to ICT	3	CS-303
5.	English Composition & Comprehension	3	ENG-301
6.	Islamic Studies (UE)/ Ethics (UE)	2	ISL-301/ ETH-301
	<b>Total C.H</b>	<b>17</b>	

### *First Year, Semester-II*

S. No.	Course Title	Credit Hours	Code
1.	Object Oriented Programming	3+1	CS-351
2.	Technical and Business Writing	2	ENG-351
3.	Linear Algebra	3	MTH-351
4.	Basic Electronics	3+1	CS-352
5.	Applied Physics	3	CS-353
	<b>Total C.H</b>	<b>16</b>	

### *Second Year, Semester-III*

S. No.	Course Title	Credit Hours	Code
1.	Data Structures & Algorithms	3+1	CS-401
2.	Discrete Structures	3	MTH-401
3.	Comp Organization & Assembly Lang.	3+1	CS-402
4.	Digital logic and Design	3+1	CS-403
5.	Professional Ethics	2	CS-404
	<b>Total C.H</b>	<b>17</b>	

### *Second Year, Semester-IV*

S. No.	Course Title	Credit Hours	Code
1.	Operating Systems	3+1	CS-451
2.	Database System	3+1	CS-452
3.	Computer Networks	3+1	CS-453
4.	Computer Graphics & Animation	2+1	CS-455
5.	Differential Equation	3	MTH-402
	<b>Total C.H</b>	<b>18</b>	

## Courses of BS CS

### Third Year, Semester-V

S. No.	Course Title	Credit Hours	Code
1.	Theory of Automata	3	CS-501
2.	Software Engineering	3	CS-502
3.	Microprocessor & Interfacing Technique	3+1	CS-503
4.	Probability & Statistics	3	MTH-501
5.	Human Computer Interaction	3	CS-504
	<b>Total C.H</b>	<b>16</b>	

### Third Year, Semester-VI

S. No.	Course Title	Credit Hours	Code
1.	Artificial Intelligence	3+1	CS-551
2.	Modeling and Simulation	3	CS-553
3.	Operation Research	3	CS-554
4.	Web Technologies	3+1	CS-555
5.	Project Management	2	C-556
	<b>Total C.H</b>	<b>16</b>	

### Fourth Year, Semester-VII

S. No.	Course Title	Credit Hours	Code
1.	Final Year Project - I	3	CSP-651
2.	Parallel & Distributed Computing	3	CS-601
3.	Wireless Networks	3	CS-603
4.	Data Sciences	3+1	CS-604
5.	Mobile Application Development	3+1	CS-605
	<b>Total C.H</b>	<b>17</b>	

### Fourth Year, Semester-VIII

S. No.	Course Title	Credit Hours	Code
1.	Final Year Project - II	3	CSP-651
2.	Computer Vision	3	CS-652
3.	Information Security	3	CS-653
4.	Entrepreneurship & Leadership Skills	3	CS-654
5.	Internet of Things	3	CS-655
	<b>Total C.H</b>	<b>15</b>	

Note: After the end of VI Semester, it is mandatory for computer science undergraduate students to register for a summer internship. The university shall award a certificate of internship when the student graduates.

# DEPARTMENT OF EDUCATION

## *Introduction*

The Department of Education is offering B.Ed. (Hons) 4 years and 8 semesters, B.Ed. (2.5 years) 5 semesters, B.Ed. (1.5 years) Degree Programs and ADE Elementary (2 years, 4 Semester). It has developed its curriculum to meet the challenges of future requirement in the field of education, fill the gap between required present demands of skilled motivated and professionally trained educationists.

## *Vision*

To prepare dynamic leaders and practitioners in teaching, research and management having content excellence, pedagogical competence, commitment and integrity who may ensure quality and sustainable development at all tiers and sectors of education.

## *Mission*

We offer nationally and internationally accepted academic programs to produce:

- Classroom teachers to the need of public and private schools of various levels i.e. primary, secondary and higher secondary.
- Educational Leaders and Managers
- Educationists/Researchers/Curriculum Developers etc.
- Provide certificate and degree programs through continuous and virtual education modes for teachers of tertiary level.
- Integrate pre-service with in-service Teacher Education.
- Make university a thriving hub of educational research and knowledge creation.



## Courses of B. Ed (Hons) 4 Years

### First Year, Semester-1

S. No.	Course Title	Credit Hours	Code
1.	Functional English-1	3	ED(H)-301
2.	Islamic Studies/ Ethics /life skills-based education	2	ED(H)-302
3.	Child Development (CD)	3	ED(H)-303
4.	Sindhi/Urdu	3	ED(H)-304-305
5.	General Science(GS)	3	ED(H)-306
6.	General Methods of Teaching(GMT)	3	ED(H)-307
	<b>Total C.H</b>	<b>17</b>	

### First Year, Semester-II

S. No.	Course Title	Credit Hours	Code
1.	English-II (Communication Skills)	3	ED(H)-321
2.	Computer Literacy (CL)	3	ED(H)-322
3.	Classroom Management (CM)	3	ED(H)-323
4.	General Mathematics (GM)	3	ED(H)-324
5.	Pakistan Studies (PS)	2	ED(H)-325
6.	Methods of Teaching Islamic Studies (MTIS)	3	ED(H)-326
	<b>Total C.H</b>	<b>17</b>	

### Second Year, Semester-III

S. No.	Course Title	Credit Hours	Code
1.	Teaching Literacy Skills (TLS)	3	ED (H)-401
2.	Art, Crafts and Calligraphy (ACC)	3	ED (H)-402
3.	Teaching of Sindhi/Urdu Languages (TS/U)	3	ED (H)-403-404
4.	Teaching of General Science (TGS)	3	ED (H) -405
5.	Instructional and Communication Technology (ICT) in Education	2	ED (H)-406
6.	Teaching Practice (Short Term)(TP)/ Internship	3	ED (H)-407
	<b>Total C.H</b>	<b>17</b>	

### Second Year, Semester-IV

S. No.	Course Title	Credit Hours	Code
1.	Teaching of English (TE)	3	ED (H)- 421
2.	Classroom Assessment(CA)	3	ED (H) -422
3.	Teaching of Mathematics (TM)	3	ED (H)-423
4.	School, Community and Teacher (SCT)	2+1	ED (H) -424
5.	Teaching of Social Studies (TSS)	2	ED (H) -425
6.	Teaching Practice(TP)/ Internship	3	ED (H)-426
	<b>Total C.H</b>	<b>17</b>	



## Courses of B. Ed (H) 4 years

### Third Year, Semester-V

S. No.	Course Title	Credit Hours	Code
1.	English-III (Technical Writing and Presentation Skills)	3	ED(H) -501
2.	Foundation of Education(FE)	3	ED(H)- 502
3.	Content Course-I (from selected discipline-I)	3	ED(H)- 503
4.	Content Course-I (from selected discipline-II)	3	ED(H) -504
5.	Curriculum Development (CD)	3	ED(H) -505
6.	Educational Psychology (EP)	3	ED(H)-506
	<b>Total C.H</b>	<b>18</b>	

### Fourth Year, Semester-VII

S. No.	Course Title	Credit Hours	Code
1.	Content Course-III(from selected discipline-I)	3	ED(H)- 601
2.	Content Course-III(from selected discipline-II)	3	ED(H)- 602
3.	Pedagogy-I (Methods of Teaching Related to Specialization-I)	3	ED(H)- 603
4.	Pedagogy-II (Methods of Teaching Related to Specialization-II)	3	ED(H)-604
5.	Research Methods in Education(RME)	3	ED(H)-605
6.	Teaching Practice(Short Term) (TP) /Internship	3	ED(H)-606
	<b>Total C.H</b>	<b>18</b>	

### Third Year, Semester-VI

S. No.	Course Title	Credit Hours	Code
1.	Contemporary Issues and trends in Education (CITE)	3	ED (H)-5021
2.	Content Course-II(from selected discipline-I)	3	ED (H)-522
3.	Content Course-II(from selected discipline-II)	3	ED (H)-523
4.	Comparative Education	3	ED (H)-524
5.	Introduction to Guidance and Counseling (IGC)	3	ED (H)-525
	<b>Total C.H</b>	<b>15</b>	

### Fourth Year, Semester-VIII

S. No.	Course Title	Credit Hours	Code
1.	School Management (SM)	3	ED(H)-621
2.	Test Development and Evaluation (TDE)	3	ED(H)-622
3.	Teaching Practice Discipline (Long Term)	3+3	ED(H)-624 ED(H)-625
4.	Research Project (RP)	3	ED(H)- 626
5.	<b>Total C.H</b>	<b>15</b>	

## Courses of B. Ed (2.5 Years)

### *First Year, Semester-1*

S. No.	Course Title	Credit Hours	Code
1.	English Technical writing and Presentation Skills) (ETWPS)	3	ED(S)-501
2.	Citizenship Education and Community Engagement (CECE)	3	ED(S)-502
3.	General Methods of Teachings (GMT)	3	ED(S)-503
4.	Educational leadership and Management	3	ED(S)-504
5.	General Mathematics (GM)	3	ED(S)-505
6.	ICT in Education	3	ED(S)-506
	<b>Total C.H</b>	<b>18</b>	

### *First Year, Semester-II*

S. No.	Course Title	Credit Hours	Code
1.	Critical Thinking and Reflective Practices (CTRP)	3	ED(S)-511
2.	Educational Assessment and Evaluation (EAE)	3	ED(S)-512
3.	Academic Content-Course I (Discipline-I)	3	ED(S)-513
4.	Academic Content-Course I (Discipline- II)	3	ED(S)-514
5.	Academic Content-Course II (Discipline-I)	3	ED(S)-515
6.	Academic Content-Course II (Discipline- II)	3	ED(S)-516
	<b>Total C.H</b>	<b>18</b>	

### *Second Year, Semester-III*

S. No.	Course Title	Credit Hours	Code
1.	Philosophy of Education(PE)	3	ED(S)-601
2.	Research Methods in Education(RME)	3	ED(S)-602
3.	Academic Content-Course III (Discipline- I)	3	ED(S)-603
4.	Academic Content-Course III (Discipline-II)	3	ED(S)-604
5.	Academic Content-Course IV (Discipline-I)	3	ED(S)-605
6.	Academic Content-Course IV(Discipline-II)	3	ED(S)-607
	<b>Total C.H</b>	<b>18</b>	

### *Second Year, Semester-IV*

S. No.	Course Title	Credit Hours	Code
1.	Human Development and Learning(HDL)	3	ED(S)-611
2.	Educational Statistics(ES)	3	ED(S)-612
3.	Pedagogy-I (Methods of teaching Related to specialization) (content Embedded)	3	ED(S)-613
4.	Pedagogy-II (Methods of teaching Related to specialization) (content Embedded)	3	ED(S)-614
5.	Academic Content-Course V (Discipline- I)	3	ED(S)-615
6.	Academic Content-Course V (Discipline-I)	3	ED(S)-616
	<b>Total C.H</b>	<b>18</b>	

## Courses of B. Ed (2.5 Years)

### Third Year, Semester-V

S. No.	Course Title	Credit Hours	Code
1.	Comparative Education/Contemporary Trends and Issues in Education (CECTIE)	3	ED(S)-325
2.	Professionalism in Teaching (PT)	3	ED(S)-326
3.	Curriculum Development (CD)	3	ED(S)-327
4.	Research Project (RP)	3	ED(S)-328
5.	Teaching Practice Discipline -I /Internship Teaching Practice Discipline -II/ Internship	3+3	ED(S)-329 ED(S)-330
	<b>Total C.H</b>	<b>18</b>	

### First Year, Semester-II

S. No.	Course Title	Credit Hours	Code
1.	Educational Assessment and Evaluation	3	ED(HS)-611
2.	Human Development and Learning (HDL)	3	ED(HS)-612
3.	Professionalism in Teaching (PT)	3	ED(HS)-613
4.	Philosophy of Education(PE)	3	ED(HS)-614
5.	Educational Statistics(ES)	3	ED(HS)-615
6.	Area of specialization-course-III	3	ED(HS)-616
	<b>Total C.H</b>	<b>18</b>	

## Courses of B. Ed (1.5 Years)

### First Year, Semester-1

S. No.	Course Title	Credit Hours	Code
1.	Curriculum Development (CD)	3	ED (HS)-601
2.	Research Methods in Education (RME)	3	ED (HS)-602
3.	General Methods of Teaching /Online Education (GMT)	3	ED (HS)-603
4.	Critical Thinking and Reflective Practices (CTRP)	3	ED (HS)-604
5.	Area of specialization-Course-I	3	ED (HS)-605
6.	Area of specialization-Course-II	3	ED (HS)-606
	<b>Total C.H</b>	<b>18</b>	

### Second Year, Semester-III

S. No.	Course Title	Credit Hours	Code
1.	Educational Leadership and Management (ELM)	3	ED(HS)-621
2.	Research Project (RP)	3	ED(HS)-622
3.	Teaching Practice (TP) / Internship	3	ED(HS)-623
4.	Citizenship Education and Community Engagement(CECE)	3	ED(HS)-624
5.	Introduction to Guidance and Counseling (IGC)	3	ED(HS)-625
6.	Area Specialization-course-IV	3	ED(HS)-626
	<b>Total C.H</b>	<b>18</b>	

## ADMISSION CRITERIA

Eligibility Criteria for the admission in Undergraduate Programs (Fall 2021)

Name of Program	Eligibility Criteria
<ul style="list-style-type: none"> <li>• BBA (Business Administration)</li> <li>• BS Commerce</li> <li>• BS Information Technology</li> <li>• BS Computer Science</li> <li>• B.Ed (H) Elementary (4 Years)</li> </ul>	Candidates who have passed HSC-II/Intermediate Examination or equivalent is eligible to seek admission to the relevant (undergraduate 4 years Program) course provided that he/she fulfil the requirements of minimum percentage i.e., 50% marks.
<ul style="list-style-type: none"> <li>• B.Ed. (2.5 Year) Secondary</li> </ul>	Candidates must have B.Sc. / BA/ B. Com or equivalent with second class from any HEC recognized University / Institution.
<ul style="list-style-type: none"> <li>• B.Ed (1.5 Year) Secondary</li> </ul>	Candidates must have 16 years of Education in any subject with 50% marks passed in semester/annual examination from any HEC recognized University / Institution.

- The age limit for female candidates for applying in undergraduate program is up to 35 years. (with deduction of 1% per year)
- The male candidates for applying undergraduate will be eligible up to 6 years of preceding year (with deduction of 1% per years)

## PRE-ENTRY TEST

S. No.	Subjects	Weightage
1	SSC	15%
2	HSC	30%
3	Pre-Entry Test	45%
4	Interview	10%

- Passing percentage of the admission test is 50
- Each correct answer will be awarded one mark in the admission test
- There will be no negative marking



## ADMISSION SCHEDULE

Issuance of Admission forms	Tuesday 10 <sup>th</sup> August 2021
Last date of submission of forms	Friday 10 <sup>th</sup> September 2021
Pre-Admission Test	Sunday 12 <sup>th</sup> September 2021
Announcement of test result	Tuesday 14 <sup>th</sup> September 2021
Interviews	Tuesday 14 <sup>th</sup> September 2021 to Thursday 16 <sup>th</sup> September 2021
Announcement of 1st Provisional Merit List (Department Wise) of Successful Candidate	Friday 17 <sup>th</sup> September 2021
Payment of Fees	Monday 20 <sup>th</sup> September 2021
Commencement of Classes	Monday 4 <sup>th</sup> October 2021

## HOW TO APPLY

- ❖ The “Admission Form” can be obtained from Admissions Office, University of Sufism and Modern Sciences, Bhitshah or can be downloaded from University website <http://usms.edu.pk/admission.html>.
- ❖ The candidates are advised to fill out the prescribed Admission Form carefully. The incomplete form shall not be entertained.
- ❖ You are required to submit a Bank Demand Draft/ Pay Order of Rs. 1500/- (non-refundable) for admission processing fee in favour of the “**Admissions Account, University of Sufism and Modern Sciences, Bhitshah.**” or a bank challan of MCB Bank.
- ❖ The completed “Admission form together with Bank Demand Draft/Pay Order or (Bank Challan of MCB Bank) and Required Documents” must be delivered by Courier to “Admissions Office, University of Sufism and Modern Sciences, Bhitshah, Sindh, Pakistan”.
- ❖ For further information, please contact Admissions Office  
(Ph: 022-2762415, 0300-3049579, 0345-3720759).  
Email: [admission@usms.edu.pk](mailto:admission@usms.edu.pk)

## ACADEMIC CALENDAR

### *Fall Semester*

Orientation Day	Monday 4th October 2021
Start of classes	Tuesday 5th October 2021
Midterm Examinations	Monday 6th December 2021
Semester Ends	Friday 14th February 2022
Final Examinations Starts	Monday 21st February 2022
Semester Break	Monday 7th March 2022 to Sunday 13th March 2022

### *Spring Semester*

Date of start of classes	Monday 14th March 2022
Midterm Examinations	Monday 13th June 2022
Semester Ends	Friday 5th August 2022
Final Examinations Starts	Monday 15th August 2022 to Friday 2nd September 2022
Semester Break	Monday 5th September 2022 to Sunday 11th September 2022

## NATIONAL HOLIDAYS

Independence Day	14-August-2021
Youm-e-Ashur *	18, 19-August-2021
Allama Iqbal Day	9-November-2021
Quaid-e-Azam's Birthday	25-December-2021
Kashmir Day	5-February-2022
Pakistan Day	23-March-2022
Labor Day	1-May-2022
Eid-ul-Fitar *	3, 4, 5 May 2022
*Subject to appearance of the Moon	

## OPTIONAL HOLIDAYS

For Non-Muslim employees and Students of the University	
Shivartri	Holi
Easter Sunday	Baisakhi
Basant Punchami	Janam Ashtami
Durga Puja	Dewali

## FEE STRUCTURE

Fees payable at the time of admission for all Bachelor's Degree Program 2021-22 (Merit Basis)

Admission Fee (once a time)	3000
Marks Certificate Verification Fee (once a time)	1500
Identity Card Fee	200
Tuition Fee (Per Course)*	1650x12=19800
University Development Fund	1200
Library Development Fund	500
Computer Lab Fee	700
Sports Fee	1000
Examination Fee (Two Semesters)	1600
<b>Total Fee Payable</b>	<b>29500</b>

- ❖ \* Tuition Fee will be conducted subject wise (1650 per subject), there are 8 to 12 subjects in a year.
- ❖ Identity card fee per year 200/-will be charged on years basis
- ❖ Examination Fees will be charged Semester wise (800/semester).
- ❖ If the Identity Card will be misplaced, a new card will be issued with the payment of Rs. 200.
- ❖ Thesis/ Research Project/Internship report fees 700/ Third/ Final year

## FEE REFUND POLICY

If a student withdraws his/her admission, the following rules will be followed according to the HEC policy

% age of Tuition Fee	Timeline for Semester System
Full (100%) Fee refund	Apply up to 7th day of convene of classes
Half (50%) Fee Refund	Apply from 8th - 15th day of convene of classes
No Fee Refund	Apply from 16th day of convene of classes

- ❖ % of fee shall be applicable on all components of fee except for security and admission charges.
- ❖ Timeline shall be calculated continuously, covering both weekdays and weekends.
- ❖ Admission fee is not refundable under any circumstances
- ❖ In case of withdraw from the Programme, he/she must inform to USMS Admission Office in writing.

# EXAMINATION POLICY

## *Attendance*

- Attendance in classes is mandatory.
- A student should have at least 75% attendance to appear in the Final Semester Examination.
- The eligibility attendance of Theory/ Practical for late admitted students to First Semester of First Year only shall be calculated from the date of admission.

## *Computation of semester Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA)*

This is a figure ranging preferably from 0.00 to 4.00 be used to indicate the performance of a student in the semester concerned.

- GPA=  $\frac{\text{Sum over all courses in a Semester (Course Credit Hours} \times \text{Grade Point Earned)}}{\text{Total Semester Credit Hours}}$
- CGPA=  $\frac{\text{Sum over all taken courses in all Semesters (Course Credit Hours} \times \text{Grade Point Earned)}}{\text{Total Credit Hours taken in all Semester}}$

## *CGPA required for the completion of undergraduate degree*

For completion of the degree, the minimum qualifying CGPA for undergraduate students is 2.00.

- In case a student secures less than 2.00 CGPA (minimum qualifying CGPA) at the end of final Semester, s/he may be allowed to get re-admission in one or more courses, in which his/her Grade is below C, along with the forthcoming semester, provided that s/he is not debarred under the CGPA Improvement Regulation and time duration specified for the program.

## *Transfer of credit hours for undergraduate*

- Credits are transferred on course-to-course basis i.e. a person taking course A at University X is allowed to transfer his/her credits to University Y provided that course A is equivalent to course B taught at the Y University.
- No credit hour of a course will be transferred if the grade is less than C for undergraduate
- HEIs are at liberty to enroll students (if they fulfill their criteria) for any semester or for any single class and issue the students a transcript for the courses completed.
- Credit hours may only be transferred between duly recognized HEIs and internationally recognized universities.

## *Requirement for the award of degree for undergraduate students*

- A student must have a regular admission in the Undergraduate program of the University and should earn a minimum of 60 credit hours out of a total of 124-140 credit hours from the university from where s/he will be entitled for the degree.



# EXAMINATION POLICY

## *Indiscipline in Examinations*

Any candidate found guilty of following matters; his/her case will be submitted to Unfair Means Cases Committee constituted by the University. This committee will be constituted of 02 senior faculty members, Director of student's affairs, headed by senior Professor of the University.

- i. Removes a leaf from his/her answer book, the answer book shall be cancelled.
- ii. Submits forged or fake documents in connection with the examination.
- iii. Commits impersonation in the examination.
- iv. Copies from any paper, book or notes.
- v. Mutilates the Answer Book.
- vi. Possesses any kind of material, which may be helpful to his/her in the examination.
- vii. Does anything that is immoral or illegal in connection with the examination and which may be helpful to him/her in the examination.
- viii. Refuses to obey the invigilation staff or refuses to follow the instructions issued by the University in connection with the examination.
- ix. misbehaves or creates any kind of disturbance in or around the examination centre.
- x. Uses abusive or obscene language on the answer script.
- xi. Possesses any kind of weapon in or around examination centre.
- xii. Possesses any kind of electronic device which may be helpful in the examination

**His/her case shall result in penalties keeping in view the nature and intensity of offence.**

- i. Cancellation of paper\*.
- ii. Suspension from programme for one semester.
- iii. Heavy or light Fine
- iv. Expulsion forever from the University.
- v. Any other.

\*Unfair Means Cases Committee will decide that the student will have to appear in summer semester/with regular semester for the cancelled paper.

## *Appeal against the decision of the Unfair Means cases Committee*

If a student is not satisfied by the decision of the Unfair Means Cases Committee, s/he can submit his/her appeal within a week after the decision of the Committee to the Vice Chancellor. No appeal shall lie against the decision of the Syndicate.

# EXAMINATION POLICY

## *Probation*

Probation is a status granted to the student whose academic performance falls below the minimum University standard.

- i. The students acquiring less than 2.00/4.00 GPA in a semester but passing in all papers will be promoted with the condition to achieve more than 2.0 GPA in the next semester and s/he will be put on probation for the next semester.
- ii. The students acquiring GPA 1.7 and above but failing in any paper(s) will be placed on probation and promoted to the next semester conditionally. They will have to be registered for summer semester to improve the grade.
- iii. Students acquiring GPA less than 1.70 in two consecutive semesters and failing in any paper(s) even after attending summer semester for one academic year will be dropped from university rolls. However, s/he will be eligible to seek re-admission. Re-admission will be allowed only once for 4 years BS degree program. Re-admission will be allowed after the payment of full admission fee and the student will be considered as external candidate) and two years.
- iv. Students on probation in two consecutive semesters even after attending Summer Semester in one academic year will take re-admission in that particular academic year once only.
- v. There will be maximum two academic probations in four-year Bachelor degree program. Both the probations cannot be granted / availed in first four semesters. A student who is on probation 2nd time even after attending summer semester in first four semesters shall be removed from rolls of university. However, s/he can take re-admission only once for 4 years BS degree program.
- vi. In case of valid reason / excuse, the period of study may be extended for one additional year (Two Semesters) in all university programs. The student(s) who will not complete studies within stated periods including extension shall be struck off from the rolls of the university. The students who have been given the right to extend the duration of study for one additional year are required to pay new registration fee along with normal fee for that academic year.
- vii. It is also mandatory to obtain at least 50% marks in Practicals, Projects, Thesis, Assignments, Test and Theory Paper separately/aggregate.

# EXAMINATION POLICY

## *Permission of writer for special students*

- i. A visually impaired student may be allowed to attempt the Mid/Final Examinations of the University on Braille/ Computer/ any other means of facilitation.
- ii. In case a student is physically handicapped/visually impaired, s/he may apply to the Chairperson of the respective department (with medical certificate as proof of her/his disability) for permission to engage a writer in Tests/ Examinations of the University two weeks before the start of Tests/ Examinations. S/he will be allowed 45 minutes (maximum) extra time to solve the question paper.
- iii. The qualification of the person who acts as writer of a handicapped student must be at least one step lower than that of the student. (e.g. for level 6 student, the writer should be at the most of level 5).

## *Rechecking of examination script*

The answer book of a candidate shall not be re-assessed under any circumstances.

- a. Whereas the re-checking does not mean re-assessment/re-evaluation/re-marking of the answer book. The Controller of Examination can arrange for re-checking of examination script by any faculty member from the relevant discipline on the complaint/request of students. The Controller of Examination or any officer or re-checking committee appointed shall see that:
  - (i) There is no computational mistake in the grand total on the title page of the answer book.
  - (ii) The total of various parts of a question has been correctly made at the end of each question.
  - (iii) All totals have been correctly brought forward on the title page of the answer book.
  - (iv) No portion of any answer has been left un-marked.
  - (v) Total marks in the answer book tally with the marks sheet.
  - (vi) The hand-writing of the candidate tally in the questions/ answer book.
- b. The candidate or anybody on his behalf has no right to see or examine the answer books for any purpose.
- c. The marks of a candidate could even decrease in light of (a) (iii) above. In the event of reduction of marks the record shall be corrected accordingly and revised transcript will be issued.

## *Damaged/lost answer script*

In an exceptional case where an answer script is damaged, lost or destroyed due to unavoidable circumstances, then the student may be given the following options:

- i. Average marks shall be awarded to the student in that subject/course.
- ii. In case of Final Examination, if the candidate so desires, s/he shall be given another chance as a special case to take the Examination in that subject/course in the next examination and no examination fee shall be charged from the student.
- iii. In case of Internal Assessment, if the candidate so desires, s/he shall be given another chance as a special case to take the Make-up Assessment in that subject/course in the same academic session.

# EXAMINATION POLICY

## *Matters related to degrees conferment*

- i. University should conduct Convocation once in a year to award the degrees to the qualified students as per criteria.
- ii. Urgent degree can be issued as per policy of University upon the request of student.
- iii. Duplicate Degree may be issued (with completion of all requirements) to a candidate in case the original degree is lost/damaged or in case of change in the name of candidate. The candidate has to apply to the Controller of Examinations for the issuance of duplicate degree along with the relevant documentary proof as per University rules.
- iv. The Duplicate Degree shall be signed by the Controller of Examinations only.

## *Awards and distinctions*

- i. Medals/Prizes/Rolls of Honor/Positions will be awarded to the students passing their examinations papers in the Semester System in the first attempt.
- ii. In the Semester System, Letter Grades will be awarded on the basis of GP / GPA / CGPA, and Positions would be given on the basis of CGPA. In case two or more students are acquiring same CGPA only then the Position would be decided on the basis of percentage among those students.
- iii. Every disciplines need minimum 70% marks for eligibility for declared position
- iv. No medal and roll of honor will be granted to candidates who passed the examination in 2nd attempt.
- v. The result of the candidate is not declared within the prescribed time of the degree, then no medal will be awarded.
- vi. No Medal/Roll of Honor will be awarded in the case of improving CGPA.



# DISTRIBUTION OF MARKS FOR ASSESSMENT

In each semester, students may be required to appear in quizzes, tests, midterms, final examinations, presentations (individual/group), group discussion, and submit projects/assignments/lab reports etc. These assessment marks (to be determined by the teacher concerned) will have different weightage contributing towards the overall assessment in percent marks. This weightage may be determined on the basis of following guidelines:

Distribution of Marks for assessment for subjects with 3+1 and 2+1 CH and 3+0 and 2+0 CH

Nature of Examination	Weightage (Min/Max)
Quizzes/ Assignments/Presentations	10%
Mid Semester Examinations	25%
Practical/ Viva Voce	25%
Final Examination	40%

- ❖ There will be no Supplementary/Special Examination in a Semester System; if a student fails in a course, s/he is required to repeat it.
- ❖ Examinations has two portions, 60 and 40 percent, 60 for assignment, presentation and mid semester examination and 40 for final examination.
- ❖ If student fails in final examination, he/she will also be considered as "Fail" in the 60 percent examination portion and would be re-admitted in the same subject/ course.
- ❖ Note: In case of a course with the composition of 4(3+1), (03 credit hour theory and 01 credit hour practical) the weightage for the practical may be considered 25%.

# GRADING POLICY

To rate student's academic performance & (CGPA) it is computed at the end of Semester, the following grades are applied

•Grading System for Theory / Practical Examination(100 Marks)

Marks	Grade	Grade Points	Percentage Obtained Semester System
85.00 and above	A	4.00	85 and above
80.00 - 84.00	A-	3.70	80-84
75.00 - 79.00	B+	3.30	75-79
71.00 - 74.00	B	3.00	71-74
68.00 - 70.00	B-	2.70	68-70
64.00 -67.00	C+	2.30	64-67
61.00 - 63.00	C	2.00	61-63
58.00 - 60.00	C-	1.70	58-60
54.00 - 57.00	D+	1.30	54-57
50.00 -53.00	D	1.00	50-53
Below 50.00	F	0.00	Below 50

•Grading System for Theory / Practical Examination (50 Marks)

Marks	Grade	Grade Points	Percentage Obtained Semester System
42.5 and above	A	4.00	85 and above
40.00 -42.00	A-	3.70	80-84
37.50 -39.50	B+	3.30	75-79
35.50 -37.00	B	3.00	71-74
34.00 -35.00	B-	2.70	68-70
32.00 -33.50	C+	2.30	64-67
30.50 - 31.50	C	2.00	61-63
29.00 -30.00	C-	1.70	58-60
27.00 - 28.50	D+	1.30	54-57
25.00 - 26.50	D	1.00	50-53
Below 25.00	F	0.00	Below 50

## MIGRATION POLICY

### *Migration from USMS Bhitshah*

Students desiring to leave the University shall apply to the Register in the prescribe form on payment of the prescribe fee.

No Migration Certificate shall be issued to a student who has been debarred from appearing at an examination or expelled from University for misconduct till such time as the period of punishment lasts.

If a student after taking a migration Certificate does not join any other University and wishes to re you this University, he shall surrender the Migration Certificate issue to him, which will be cancelled, and his name may be restored in the register of students.

### *Migration to USMS Bhitshah*

The admission on migration basis from other universities to USMS Bhitshah shall be considered allowed if the students have cleared all the subjects/papers from the Past Examination from the parent University.

## ENROLMENT POLICY

No student shall be eligible to appear at any University examination unless he/she is enrolled with the University on payment of the prescribed fees.

Application for enrolment on prescribed for supported by the necessary certificates shall be submitted to the Deputy Register, through the Principal of the affiliated college or the Director/Chairperson of the teaching department, as the case may be, within one months from the last date of admission.

If a student remains unenrolled at the end of the above period. His/her name may be removed from the University and affiliated College, as the case may be.

Each student shall receive an Enrolment Card bearing Enrolment Number. If an enrolment card is lost or destroyed, a duplicate copy of it will be issued on payment of prescribed fee.

No application for admission to a University examination or for any other purpose shall be received from un-enrolled students unless the Enrolment Number is quoted in the prescribed application form for admission to a University examination

# POLICY AGAINST HARASSMENT

The university is strictly adhered to the HEC defined Policy against harassment in Higher institutes of Pakistan. However, a committee has been formed for dealing with all cases of harassment at University of Sufism and Modern Sciences Bhitshah.

Higher Education Institutions (“HEIs”) are highly consequential institutions in society that are dedicated to the pursuit and dissemination of knowledge. Members of the HEI community have several important rights and privileges, central among which is the right to pursue inquiry and search for knowledge without hinderance from unlawful or otherwise unacceptable constraints. The Higher Education Commission (the “HEC”), which has been mandated by law to prescribe conditions under which HEIs in the country may be opened and operated, takes very seriously the freedom of teachers, researchers, scholars, students and other members of the HEI community to live and work in a safe environment in which their dignity is protected.

Effective implementation of harassment Act might be inevitable to acquiring gender equality in higher education institutions and diminishing the influence of patriarchal and conservative mind set. This policy intended to explore implementation of the harassment Act (2010) in universities. Although Government of Pakistan has enforced harassment Act and Higher Education Commission (HEC) made it mandatory to implement. Various incidence of harassment has been reported by study participants and in certain cases, victims are asked to resign the jobs as they refuse or fail to comply with the drives of male colleagues and heads. Lack of state and organizational control leads women to be silent and tolerant of harassment and ultimately, it encourages perpetrator to continue the derogatory behavior.

According to the HEC's guidelines, the complaint cell is supposed to be headed by a full-time trained professional, designated as a harassment monitoring officer. It has also been advised that the head should preferably be a female, considering the fact that a majority of complaints are reported by female students.

The policy has categorized the acts of asking a female student to visit an office after office hours, to meet outside university premises and sexual jokes or written or spoken references as sexual harassment. Intimidating a student about damaging their reputation, commenting on an individual's physique, staring, inquiries about a student's sexual experiences and acts connoting sexuality, among other acts, also amount to harassment.

Ideally, . the Higher education Institutes (HEIs) are places where administrators, faculty, employee/staff, and students (all levels/categories) work and learn in an environment free from intimidating, offensive, and hostile behaviors. Sexual harassment vitiates such an environment. Therefore, each member of the HEI campuses must have mechanisms to-provide their members with the opportunity to develop Intellectually, professionally, personally, ethically, morally and socially in a fair and humane environment.

# OFFICE OF RESEARCH, INNOVATION AND COMMERCIALIZATION (ORIC)

HEC has started working to organize the research activities of universities/HEIs by ensuring availability of well-established and fully functional ORIC (Office of Research, Innovation and Commercialization) in public/private sector Universities of the country. Therefore, ORIC USMS was established in 2016 under the directives of HEC in HEIs (Higher Education Institutions).

## *Vision:*

To promote and strengthen research culture in USMS and link the industry with university which would encourage and accelerate the process of creation and diffusion of knowledge that would serve the objective of establishment of HEI.

## *Aims of ORIC-USMS*

- ❖ To promote high quality of research which classifies USMS as among the best research oriented HEIs.
- ❖ To provide strategic and operational support to the USMS's research activities/program, and to have a central role in facilitating the USMS's research outcomes.
- ❖ To strengthen university-industry linkage through ORIC.
- ❖ Providing support to the students and faculty in their research.
- ❖ To apply the research practically in order to improve the economy of the country.
- ❖ To develop partnerships with universities to form joint research ventures.
- ❖ To work out for the publication of the research work carried out in the university.
- ❖ To promote entrepreneurship, technology-transfer and commercialization activities that energize and supports the local and national economy.





# IT SERVICES

## *Web Services*

- The USMS website provides the information about the academic and administrative departments, announcements about undergraduate admissions, examination results, pre-admission test results, vacancy announcements and other essential information to the students and to the public in general.

## *High Speed Internet Connectivity*

- The University's 5 Access Points (Wi-Fi Services) offers seamless and uninterrupted wireless (Wi-Fi) Internet services around the building which provide free Wi-Fi access to the students and faculty across the university. High speed Internet is connected through PERN (Pakistan Education and Research Network) at 32 Mbps speed available 24/7 hours for academic purposes.

## *Microsoft Office 365*

- Under PERN HEC Pakistan's umbrella, the university is registered with Microsoft Office 365 to assist teachers and students in video conferencing and online courses.

## *Video Conferencing*

- USMS is introduced multi-point interactive Video Conferencing (VC) Technology in 2019. It regularly uses Video Conferencing technology in conducting seminars, lectures and presentations with foreign Professors, national and international experts, intellectual and Universities.

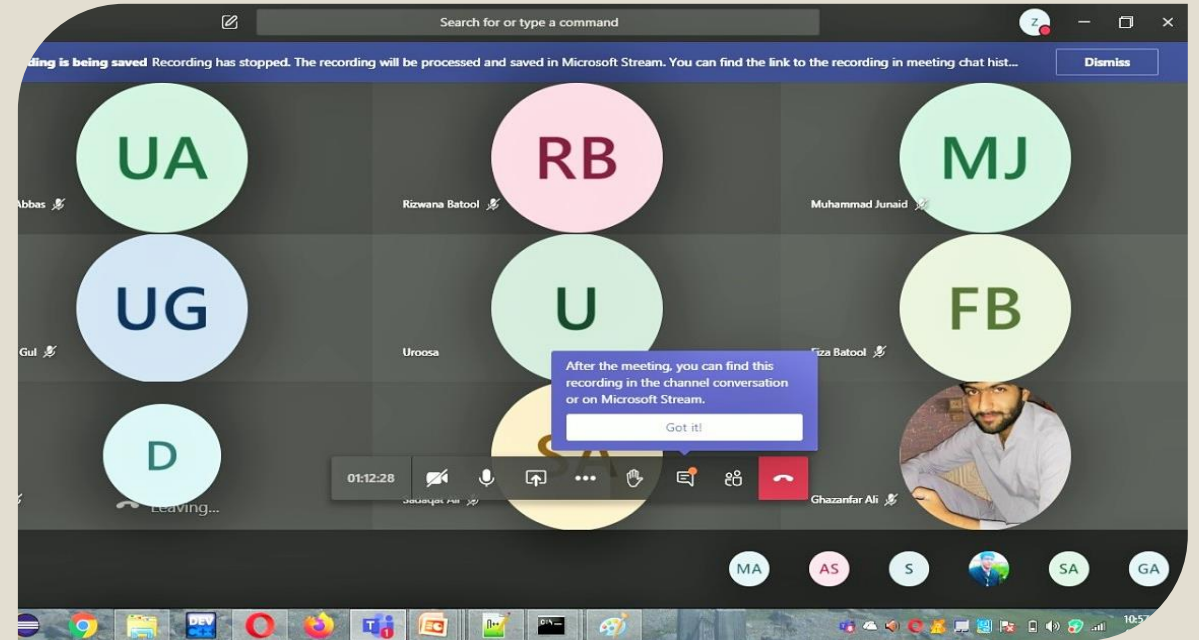


## BLENDDED / HYBRID LEARNING MODE

- Due to COVID-19 Pandemic, blended learning was committed at USMS in early June 2020. It is an approach to blending face-to-face teaching systematically with online learning, where people learn at different times in different locations.
- First Academic Council was resolved that the action taken by Vice Chancellor under emergency in connection with academic activities and Blended/ Hybrid Learning Mode is approved and be noted as satisfactory.

### *Learning Management System*

- USMS Bhitshah has a fully integrated, 24/7, Learning Management System available to cater for and support online academic events.
- USMS has also integrated the latest version of video conferencing tools Big Blue Button with LMS that helps conduct online lectures and helps maximize the faculty student interaction. Moreover, LMS is designed for faculty members to create, update and maintain the courses information.







## QUALITY ENHANCEMENT CELL (QEC)

The QEC of the University has been established on 21st March 2019. QEC is working under the esteemed guidance of the Vice-Chancellor and the parameter laid down by the QAA, HEC, Islamabad. QEC is established to enhance, maintain, and monitor the quality of higher education. The vision of QEC is developing a viable and sustainable mechanism of quality assurance in the university of Sufism and Modern Sciences Bhitshah to meet the rising challenges of transforming the country into a knowledge economy.

## CENTRAL LIBRARY

- USMS Central library hold a rich collection of books, Journals, Magazines and a large number of digital libraries and online databases.
- There are more than 6000 books on Business Administration, Commerce, Education, Computer and Information Technology, Peace and Sufism Studies, English, Sindhi, Urdu Literature. There is a creative and conducive learning environment for girl and boys' students.

# COVID-19 POLICY

- The University of Sufism and Modern Sciences Bhitshah is committed to fighting the pandemic of COVID-19.
- All the necessary precautions for the safety of students and staff members have been taken by University.
- USMS meets the Government and Health Organizations' recommendations and SOPs.
- An "Implementation Committee" has been established by the university to enforce guidelines that are effectively met.
- SOPs such as sanitizing, Dis-infection spray, Walk-Through Gates installed at the entrances where temperature was tested, specifically instructed to wear face masks, were thoroughly followed by the university; the students were seated at a distance of 6ft.





# STUDENTS FINANCIAL AID OFFICE (SFAO)

## *Ehsaas Undergraduate Scholarship*

- The government of Pakistan launched Ehsaas Undergraduate Scholarship Program in 2019 on the platform of Higher Education commission, Islamabad. Currently, 98 students of USMS Bhitshah have been awarded the Ehsaas Scholarship (under Phase I and II) by HEC Islamabad.

## *Sindh HEC Scholarship*

- The government of Sindh announced limited slots of the scholarship. There were five (05) lucky students of the University of Sufism and Modern Sciences, Bhitshah recommended for the scholarship.

## *Need-Cum Merit Scholarship*

- University of Sufism and Modern Sciences, Bhitshah has been listed among the universities of Need-Cum Merit Scholarship by Auqaf, Religious Affairs, Zakat & Ushr Department of the Government of Sindh.

## *Sindh Educational Endowment Fund Trust (SEEF)*

- Sindh Educational Endowment Fund Trust has allocated seats for the year 2020-21 students in the University of Sufism and Modern Sciences, Bhitshah as to help needy and meritorious students.





## SPORTS

The Sport department has been designed to prepare youth based on versatile nature that can be managed effectively through sport infrastructures in the country or institution. The aim is to instruct professionally sport and, department of sport science is growing as a worldwide department that specialized in sport fields.

### *Cricket Team*

University of Sufism and Modern Sciences Bhitshah participated in All Pakistan Intersarsity cricket championship announced by HEC. It was held at Mehran University of Engineering and Technology Jamshoro, and our Cricket team participated and performed well.

### *Football Team*

University of Sufism and Modern Sciences Bhitshah participated in All Pakistan Intersarsity Football championship announced by HEC. It was hosted by Liaquat University of Medical and Health Sciences, Jamshoro.

### *Volleyball Team*

University of Sufism and Modern Sciences Bhitshah participated in All Pakistan Intersarsity Volleyball championship announced by HEC. It was organized by Government College University, Hyderabad.



# LAND AND CONSTRUCTION OF BUILDING

In Feb 2019, A piece of 10 Acres land situated in Deh Chhar Taluka Hala near Bhitshah at distance of about 03 Kilometer from Bhitshah, has been donated for Education purpose by Mir Ali Akbar Talpur S/o Mir Khuda Bux Talpur for University of Sufism and Modern Sciences, Bhitshah through its Vice Chancellor, The land has been transferred on 20-05-2019 via Mukhtiarkar Taluka Hala, properly registered with Sub-Registrar Taluka Hala and Revenue Board Hyderabad, in the Record of Rights of the University of Sufism and Modern Sciences, Bhitshah.

The Government of Sindh has approved the scheme “Establishment of the University of Sufism and Moderns Sciences” under the Annual Development Scheme No. 534 of 2019-20. This is a 4-year project and the estimated cost Rs. 1042.776 Million

One concept paper for the Scheme “Provision of new / additional facilities and infrastructure at University of Sufism and Modern Sciences” has been sent to Director P&D Planning and Development Division HEC Islamabad for Establishment of new faculty of Science & Technology with two Departments i.e., Department of Artificial Intelligence and Department of Electronic Engineering as well as construction of 10 new rooms. The estimated cost of Project will be 600 Million.





# STUDENTS CONDUCT AND DISCIPLINE REGULATIONS

*Every student shall not observe the following*

- a) Smoke in his/her classroom, laboratory, workshop, library, examination hall, or convocation hall and during any academic function.
- b) Consume alcoholic liquor or other intoxicating drugs within the University/College or during the instructional, sports, or cultural tour or survey camps or enter any such place or attend any such tour or camps while under the influence of such intoxicants.
- c) Organize or take part in any function within the University College, organize any club or society of students without permission of the University authorities.
- d) Indulge in activities against the Islamic and Pakistan Ideology or National solidarity.
- e) Indulge in activities promoting, prompting, or involving violence or hatred of contempt.
- f) Affiliate himself/herself with any political party or group and organize or take part in holding political gatherings and invite any politician, expelled, or rusticated or debarred students, and anti-social elements in the University.
- g) Use pressure tactics or political or personal influence in seeking academic concessions of financial benefits or in other matters concerning academic and administrative functions of the University authorities.
- h) Copy or help others in copying in the examination, or caused by any means any disturbance in examinations including harassment of any teacher or other staff member or tagging of walkout boycott by himself/herself or by forcing others to do so or appear in examinations in place of a bona fide eligible candidate unauthorized the whole or part of answer book/script out of examination premises or tear scripts or any part thereof or indulge in substitution of Answer books or influence any employee to indulge in any malpractices.
- i) Bring, keep, or use any kind of weapon or firearms within the university.
- j) Use or occupy fully or partially any room or any building of the University unauthorized.
- k) Organize or take part in procession or meeting within the University College, prejudicial to the peaceful atmosphere of the university.
- l) Stage, incite, or participate in or abet any walkout, strike, or any other form of agitation against the University or its teachers.
- m) Collect any money or receive donations or pecuniary assistance for or on behalf of the university or any organization except with the written permission of the Vice-Chancellor or any other person authorized by him in this regard.
- n) Bring, keep, or use the mobile phone with a built-in camera and digital dictionary within the academic and Examination buildings of the University.
- o) Snatch mobile phones, use mobile phones during examinations/class/practical or in the library.
- p) Tease the girl/boy students: demonstrate indecent or immoral gestures/attitude towards girl's/boy students at the University.
- q) Abuse violate IT Policies framed or to be framed from time to time.

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## OUR CORE VALUES

EXCELLENCE

INTEGRATION

LEADERSHIP

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## USMS JOURNEY AT A GLANCE

## **DISCLAIMER**

This prospectus is designed to provide all information to the students and readers regarding academic programs, facilities and the general guidelines to study in the university.

However, university reserve right to change or amend any policy given in the prospectus without prior notice to the students with the due approval of competent authorities

visit our website for further information about the university

[www.usms.edu.pk](http://www.usms.edu.pk)

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